

PLPT Higher Education Application Packet

Deadline Dates

Fall Semester/Academic Year:
June 30 of every year.

Spring semester:
November 30 of every year.

Dear Higher Education Applicant:

Congratulations on your decision to pursue post-secondary education. The Pyramid Lake Paiute Tribe is pleased to be able to assist you in your pursuit of Higher Education. Attached is the required application for the Pyramid Lake Paiute Tribe's Higher Education Funding.

A COMPLETED APPLICATION PACKET MUST BE SUBMITTED BY THE DEADLINE DATE OR APPLICATION WILL NOT BE CONSIDERED.

Higher Education Funding and Funding Requirements:

Funding for Higher Education comes from two sources:

- **Bureau of Indian Education Annual Contract**
Bureau of Indian Education (BIE) Appropriations vary from year to year as they are determined by Congressional Appropriations. BIE Funding comes with two requirements: a). Students must be undergraduates and attending full-time (12 credits or more); and b). Students must demonstrate a need as determined by the Financial Aid Officer based on the requirements for the Title IV Federal Assistance (Determined by your Student Aid Report from the FAFSA Application).
- **Pyramid Lake Paiute Tribe General Fund**
Each year the Pyramid Lake Paiute Tribal Council appropriates funding into a General Fund Higher Education Line Item to be used as a supplement to the BIE Funding. Use of the funding follows the same stipulations as BIE; but can also assist students who do not meet BIE requirements. For students who do not demonstrate a need, the Tribe will assist with tuition expenses.

WHAT DO I DO FIRST?

Step 1: Complete the FREE APPLICATION FOR STUDENT AID (FAFSA). An application is available at the school, CHE Office, or by calling 1(800) 433-3243 and having one sent directly to your home. You can also electronically file via Internet at <http://www/fafsa/ed.gov>. It is recommended you file electronically. For returning students, you will be mailed a renewal form each year, or you can do a renewal over the internet if you have your PIN number. If you have lost or not received the PIN number, it is recommended that you complete a whole new application on-line. It's only a matter of minutes and not worth the time it takes to wait for a new PIN number.

Step 2: Complete the top portion of the Budget form (Page 2 of the Tribal Higher Education Application) and forward (mail or hand-carry) to your school's Financial Aid Office. The school will electronically receive the Student Aid Report (SAR) form from your FAFSA application and will use the codes on the SAR to see what type of Federal Funding you're eligible for (PELL, SEOG, Stafford Loans, etc). The Financial Aid Officer will then be able to determine your "unmet need" to recommend an amount the BIE/Tribe should award.

FAFSA TIPS: Don't believe you don't qualify until you apply. If you feel you're over income, **FAFSA** may determine you're eligible for loans. If you have to take out a loan, you have an unmet need! The Tribe will work towards replacing that loan.

FAFSA takes 6-8 weeks if mailed and only 1-2 weeks if filed electronically! In addition, if a mistake is made, it can take up to four weeks to correct. For this reason alone, you should file your FAFSA as early in the year as you can. If you haven't yet filed taxes, estimate! Chances are you'll be chosen for verification anyway.

FAFSA Applicants get verified! What this means is 1 of 3 students will have to provide information to their schools to support information completed on the FAFSA. The school may request a copy of your taxes, household information, etc. Don't freak! Chances are you'll be chosen for verification.

FAFSA considers you a dependent until the age of 24! **Unless** you have children, are married, or in the military, FAFSA considers you a dependent and will require your parent's income information whether you've lived with them or not.

Once you've applied for FAFSA, you'll be sent a Renewal Form each year, or a PIN number to renew on-line. This saves time and prevents you from having to complete an entire application each year.

APPLICATION TIMELINE

- Fall Semester/Academic Year:** Application Deadline: June 30th of each academic school year. Reviewed by the Consolidated Higher Education Committee in July. Final approval: August during the Pyramid Lake Paiute Tribal Council meeting.
- Spring Semester:** Application deadline: November 30th for new spring applications. Reviewed by the Consolidated Higher Education Committee the 1st week of December. Final approval: Mid-December during the Pyramid Lake Paiute Tribal Council Meeting.
- Summer School:** No applications are accepted, the Consolidated Higher Education Program does not provide funding for summer school.

Pyramid Lake Paiute Tribe Higher Education Packet

Academic Requirements:

- Once funding is received, students are required to maintain a minimum of 2.0 Grade Point Average on a minimum 12 credits.

Academic Probation/ Suspension:

- Students who do not maintain the 2.0 GPA will be funded on the academic probation the next term. If the student does not complete the probationary period with a 2.0 GPA, their funding will be suspended.
- Students who receive full-time funding for a minimum 12 credits but withdraw from classes reducing the credit load to below 12 credits will be placed on probation and given the following options:
 - 1) Pay back the tuition for the number of credits dropped; or.
 - 2) Make up the credits the following semester in addition to the minimum 12 credit hours.
- Students who do not complete the probationary term with the minimum 2.0 on the number of credits required will have their funding suspended.
- Once a student's funding has been suspended, the student will not be considered for future funding until the student, through other sources, earns a minimum 2.0 GPA on 12 credits.

How Funding is determined? What can I expect?

Each applicant submits a budget to the Tribe which is completed by the Financial Aid Officer at the school. The budget will list the student's expenses and funding available to that student based on the student aid report (SAR) processed from the FAFSA. Example, a student going to TMCC may have \$3500.00 in Pell, a parental contribution of \$1000.00, therefore, his total funding to go to school is \$4500.00 (\$3500.00 + \$1000.00= \$4500.00).

However, the financial aid officer lists his total expenses, including living, \$11,500.00. The school would recommend the Tribe give the student the difference: $\$11,500 - \$4,000 = \$7,500$

The unmet need therefore is \$7,500.00. Funding is not available to give each student 100% of their recommended unmet need. Instead, each applicant receives an equal percentage of the unmet need. For example, the past few semesters we have given 30% of the unmet need (30% of \$7,500.00).

Since each student has a different need, funding amounts varies, however, everyone receives the equal percentage. The percentage used varies from each semester and can only be determined after the numbers of eligible applications are determined.

PLEASE BE ADVISED, BIE AND TRIBAL FUNDING ONLY MEET A PORTION OF YOUR NEED. IT IS YOUR RESPONSIBILITY TO KNOW THE EXPENSES OF THE UNIVERSITY OR COLLEGE YOU ARE ATTENDING. ALSO THERE IS NO EMERGENCY FUNDING AVAILABLE FOR ANYTHING BEYOND THE AWARD YOU RECEIVE.

YOU ARE ENCOURAGED TO APPLY FOR SCHOLARSHIPS AND SHOULD NOT LOOK AT THE AWARD YOU RECEIVE FROM THE PYRAMID LAKE PAIUTE TRIBAL SCHOLARSHIPS AS YOUR ONLY SOURCES OF FUNDING. THERE IS A VARIETY OF NATIVE AMERICAN SCHOLARSHIPS AVAILABLE AND IT IS YOUR RESPONSIBILITY IN RESEARCHING FOR OTHER FUNDING TO ASSIST YOU.

Just to list a few scholarship resources:

WWW.FASTWEB.COM

WWW.NATIVE AMERICAN SCHOLARSHIPS.COM

[WWW. TO CATCH A DREAM.COM](http://WWW.TO CATCH A DREAM.COM)

Also, the INTER-TRIBAL COUNCIL OF NEVADA, Native Work Force and Development, may be able to assist with tuition and books if you meet their criteria. They can be reached at (775) 355-0600, ext. 113.

If you have questions or need help in completing the forms, or need help in completing your FAFSA, call (775) 574-0300 and make an appointment for help. Please remember, complete PLPT Higher Education Packets are required by deadline dates, and incomplete applications will not be accepted.

Higher Education Packet/Adult Vocation Packet

THE FOLLOWING MUST BE ATTACHED TO YOUR APPLICATION BY THE DEADLINE DATE IN ORDER FOR YOUR APPLICATION TO BE CONSIDERED. IT IS YOUR RESPONSIBILITY TO MAKE SURE ALL INFORMATION IS CONTAINED IN YOUR APPLICATION PACKET.

ITEMS TO BE ATTACHED:

- TRIBAL HIGHER EDUCATION APPLICATION.
- A FINANCIAL NEEDS ASSESSMENT COMPLETED BY THE COLLEGE/UNIVERSITY FINANCIAL AID OFFICER (BUDGET FORM, PAGE 2 OF THE APPLICATION).
- A LETTER OF ACCEPTANCE FROM THE COLLEGE OR UNIVERSITY, OR OTHER DOCUMENTATION SUPPORTING ATTENDANCE OR INTENT TO ATTEND (CLASS REGISTRATION).
- IF A CONTINUING STUDENT, AN OFFICIAL GRADE TRANSCRIPT FROM THE MOST RECENT QUARTER/SEMESTER OR TRIMESTER YOU HAVE ATTENDED. PLEASE NOTE GRADED UNOFFICIAL TRANSCRIPTS WILL NOT BE ACCEPTED.
- A COMPLETED STUDENT CONTRACT.
- DOCUMENTATION OF PYRAMID LAKE PAIUTE TRIBAL MEMBERSHIP. (FIRST APPLICATION ONLY, AN UPDATED VERIFICATION MAY BE REQUESTED BY THE CONSOLIDATED HIGHER EDUCATION COORDINATOR).

PLEASE NOTE: Students who have exceeded the four academic years of tribal funding are also required to attach a graduate plan signed by their advisor and a copy of their degree outline.

**PYRAMID LAKE PAIUTE TRIBE
Consolidated Higher Education Program**

Student Information

Name: _____ Social Security Number _____
 Last First Middle Maiden

Address: _____ Telephone: (____) _____

Date of Birth: _____ Sex: _____ Marital status: Single Married Divorced

Tribal Enrollment Number: _____ Number of Dependents: _____ Veteran: Yes No

State of Residency: _____

Student's Education Information:				
	Address	Dates attended	Graduated or GED	BIE Funding (List years received)
High School				
College				
Technical School				

Application request: 20____ - 20____ Academic Year: Fall Spring

Name and Address of College/University/Institution:

Name: _____ Telephone No: (____) _____

Address: _____
 Street/Route/P.O. Box City State Zip Code

College Major: _____ Expected Graduation Date: _____

Expected Degree: Associate Bachelors Art Bachelors Science Masters Other

Academic Year: Freshman Sophomore Junior Senior

Number of credits earned to date: Total _____ Credits toward degree _____ Required Credits _____

Student residence: On Campus Off Campus With Parents

Statement of Education Purpose: I declare that I will use any funds I receive under the Bureau of Indian Education/ Pyramid Lake Paiute Tribe, Higher Education Program solely for expenses connected with attendance at:

Name of Institution: _____

Privacy Act and Paper work Reduction Act Statement

This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974. Although furnishing personal information to this office is voluntary, failure to supply complete and accurate information may preclude the application from eligibility for further assistance under this program.

This information is being collected to determine eligibility of individuals applying for services. This information will be used to produce statistical record of the Office of Indian education Programs. Response to this request is required to obtain a benefit.

I hereby certify that the above information on this form is true and correct to the best of my knowledge and consent to the release of this information to necessary agencies to complete my financial aid package. I request that any BIE/Tribal Grant awarded me be mailed to me in care of the financial aid office of the institution. I will provide an official grade transcript to the PLPT Consolidated Higher education Office at the end of each term.

Signature of Student _____ Date _____

FINANCIAL AID PACKAGE FORM - Higher Education Funding

PART 1: TO BE COMPLETED BY STUDENT AND THEN FORWARDED TO INSTITUTION'S FINANCIAL AID OFFICE WITH STUDENT'S AID REPORT (SAR)

1. NAME: _____ SOCIAL SECURITY NO: _____
2. HOME ADDRESS _____ TELEPHONE (____) _____
(STREET ADDRESS OR P.O. BOX)
CITY STATE ZIP
3. HOURS/CREDITS EARNED TO DATE: _____ PROGRAM TITLE: _____
4. MARITAL STATUS: _____ NUMBER OF DEPENDENTS: _____
5. STUDENT WILL BE LIVING: ON CAMPUS OFF CAMPUS: _____

EXPLAIN

Attached is a copy of the Pyramid Lake Paiute Tribe's Scholarship application that I have submitted for BIA/Tribal consideration for financial assistance. The Pyramid Lake Paiute Tribe's Consolidated Higher Education Office will need the additional financial aid information as listed in Part II (below) before any action can be taken on my application. I am authorizing release of the necessary information that is requested in order to determine financial assistance. Please complete and forward Part II or a similar form to:

Pyramid Lake Paiute Tribe-Consolidated Higher Education Office- P.O. Box 256, NIXON, NEVADA 89424
Telephone: (775) 574-0300 FAX Number (775) 574-1008 OR (775) 574-0302

Students Signature

Date

PART II: TO BE COMPLETED BY THE FINANCIAL AID OFFICER

This student has applied to the Pyramid Lake Paiute Tribe's, Consolidated Higher Education Program for BIA/Tribal Education Funding. Verified financial need information is necessary through your office before we can take action on this application. We appreciate your assistance in completing this form or a form like this form sent to the above listed address.

Budget Period: From _____ to _____ Date School/Training Starts: _____
Grading Period: Trimester Semester Other: _____
This student is considered: _____ Independent _____ Dependent
This student's needs cannot be calculated as: _____ Additional information is needed and the student notified on this date: _____

Student did not apply

School is not listed on SAR

Cost of attendance: \$ _____

Parent Contribution _____	SEOG _____	Tuition _____
Student Contribution _____	Pell Grant _____	Fees _____
Spouse Contribution _____	NDSL _____	Books _____
VA Benefits _____	Scholarships _____	
Social Security _____	Voc. Rehab. _____	
Welfare/AFDC _____		

We recommend the Tribe consider awarding this student \$ _____

Signature: _____
(Financial Aid Officer) (Date) (Telephone number)

Name of Institution: _____

Address: _____

Our school is on: Semester Quarter Trimester Certificate Months

**Tribal Higher Education Program
Financial Needs Analysis Form**

Northern Nevada Financial Aid & Scholarship Offices

UNR
Student Services Bldg.
Mailstop 0076
Reno, Nevada 89557
Tele: (775) 784-4666
Fax: (775) 784-1025

TMCC
7000 Dandini Blvd.
RDMT 315C
Reno, Nevada 89512
Tele: (775) 673-7072
Fax: (775) 674-7566

WNC
WNC Carson City
Bristlecone Bldg. Rm 102
Carson City, Nevada
Tele: (775) 445-3264
Fax: (775) 445-3058

GBC
Financial Aid Office
1500 College Pkwy
Elko, Nevada 89801
Tele: (775) 753-2399
Fax: (775) 753-2390

Tribal Education Office/Department

Students Name

Address

Student SSN

City State Zip

Student Address

Phone

City State Zip

Tribal Enrollment Number

Student Phone Number

By signing below, I authorize the above-referenced educational institution to release information from my school to the above tribal education department.

Signature

Date

Financial aid office use only

Budget Period Fall Spring Summer Semester: ____/____ to ____/____
Full Academic Year: 8/20____ - 5/20____

<u>EXPENSES</u>		<u>RESOURCES</u>	
Tuition/Fees	_____	Parent Contribution	_____
Room/Board	_____	Stafford Loans	_____
Book/Supplies	_____	Student/Spouse Contrib.	_____
Transportation	_____	Other Loans	_____
Other	_____	Veterans	_____
Total Expenses	_____	Pell Grant	_____
		Other Grants	_____
		Scholarships	_____
		Total Resources	_____

Is this student's file incomplete? YES NO If yes, why _____

Total Expenses – Total Resources = _____ (Remaining Need)

We recommend that you award this student \$ _____ [amount is based on semester / year.]
PLEASE INDICATE

Financial Aid Officer Signature

Date

**Pyramid Lake Paiute Tribe
Consolidated Higher Education Program**

Student Contract

This contract is made and entered into for the () Fall 20 ____ - () Spring Semester 20 ____ for which this scholarship award is granted. The student making an application for funding recognizes that this application is between the student and the Pyramid Lake Paiute Tribe (PLPT), Consolidated Higher Education Program for the receipt of the Higher Education Program, Adult Vocational Program or the Enrichment Scholarship Program; and hereinafter shall be called the SCHOLARSHIP RECIPIENT.

Initial each section: THE SCHOLARSHIP RECIPIENT

- _____ 1. I, the scholarship recipient, have read and understand the PLPT's (check applicable program)
 Higher Education Adult Vocational Training Enrichment
guidelines. As the scholarship recipient, I understand I must abide by these guidelines in order
to be funded by the Pyramid Lake Paiute Tribe Consolidated Higher Education Program.
- _____ 2. I, the recipient, shall complete and submit a Pyramid Lake Paiute Tribe Consolidated Higher
Education application, a FAFSA Application and Financial Aid Packet Form each academic year
with all the required information by the established deadline dates.
- _____ 3. Complete and submit all financial aid forms as required by the Institution for each academic
year by the specified deadline including the FAFSA, even though I maybe ineligible.
- _____ 4. Upon the recipient's completed application, the Pyramid Lake Paiute Tribe Consolidated
Higher Education Program shall provide minimal financial assistance for the term (semester/
quarter/trimester) based on need and the amount specified in the award letter. I understand
if I am determined to not show a need, I will still be eligible for Tribal Funding from the 87B
Docket Funds as my inherited right as a member of the Pyramid Lake Paiute Tribe.

On question 5, please initial only the scholarship you are applying for.

- _____ 5. As a **Higher Education Scholarship recipient, (undergraduate)** I shall maintain full time
status earning no less than 12 credit hours with a Grade Point Average of no less than 2.0
at the end of the regular semester or quarter to remain eligible for financial assistance
- _____ As an **Enrichment Scholarship recipient**, I shall earn no less than the credits for which I am
applying for with a Grade Point Average of no less than 2.0 at the end of the regular semester
quarter to remain eligible for financial assistance.
- _____ As a **Graduate Student**, I understand I must maintain the maximum number of credits
allowed for my respective program.
- _____ 6. I understand if I do not maintain the minimum GPA, that I could be put placed on academic
probation for the next semester,
- _____ 7. I, the recipient, understand that if I do not complete the probationary semester with the
minimum grade point average, my funding will be suspended until I can earn 12 credits with
a 2.0 grade point average through other sources.
- _____ 8. I, the recipient, understand that I will be responsible for paying back the tuition for the number of
credits dropped and that future funding will be suspended if payment arrangements are not made.
- _____ 9. I, the recipient, shall use awarded funding for educational expenses.

- _____ 10. The recipient shall submit to the PLPT Consolidated Higher Education Office within 30 days after each term/semester/quarter an OFFICIAL TRANSCRIPT. **ANY UNOFFICIAL TRANSCRIPT WILL NOT ACCEPTED.**
- _____ 11. The recipient shall attend the institution named in the award letter. No transfer of scholarship funds between institutions during the semester shall be allowed.
- _____ 12. I, the recipient, understand if I've applied for the Academic Year and do not attend school in the Fall, my application will become void and I must re-apply at the next applicable deadline. Funding will not be held for me.
- _____ 13. The recipient, in requesting future scholarships, must submit a completed application by the following deadlines

Applications Submitted:		Higher Education Application Enrichment Application Adult Vocational Training
Academic Year:	Fall Spring	June 30th by 4:30 p.m. of each year Nov. 30th by 4:30 p.m. of each year
Adult Vocational Training:		October 30th by 4:30 p.m. of each year June 15th by 4:30 p.m. of each year

- _____ 14. I understand there will be no extensions given if all required documentation is not submitted by the deadline date and that my incomplete application will not be considered.
- _____ 15. The recipient shall pursue a degree program leading to an Associates of Arts, Baccalaureate, Master's, Doctorate's or Post-Doctorate's Degree.
- _____ 16. The recipient shall submit a degree outline from his/her student counselor of classes associated with degree program. The degree outline shall be submitted with the scholarship application at the beginning of the school year.
- _____ 17. The recipient, 60 days after graduation, will notify the PLPT Consolidated Higher Education Office, of his/her graduation date, degree conferred, major and a copy of their diploma.
- _____ 18. I, the recipient. accept and shall abide by all the conditions stipulated in the terms above and will be bound by the responsibilities and consequences thereof.
- _____ 19. I give permission to allow the PLPT Consolidated Higher Education Office to review grades, class registration and other information as necessary either by telephone, letter or email.
- _____ 20. I understand I have the right to appeal any decision made regarding my application, in accordance to the PLPT Consolidated Higher Education Policies and Procedures.

STUDENT'S SIGNATURE: _____ **DATE:** _____

ED. COORDINATOR'S SIGNATURE: _____ **DATE:** _____

Each applicant is urged to obtain an email address. For those who do not have one, free email addresses are available through www.yahoo.com or www.msn.com (hotmail) plus other various sites.

My email address is: _____